

# Applying for Work Authorization

*Below are some tips to guide you as you fill Form I-765.*

Parolees are not permitted to seek or obtain employment in the United States unless and until USCIS has approved their Employment Authorization Application (EAD). Therefore, upon arrival to the US, apply for your EAD and a social security number (SSN). Be sure to follow the direct filing instructions for Form I-765. You can apply for your SSN and card (SSN card) on the same application form you will use to apply for permission to work legally in the US.

## At a Glance

**Processing time:** The estimated time for this application may vary. Refer to <https://egov.uscis.gov/processing-times> for updates on processing time.

**Employment Authorization Document:** The EAD is the card issued as evidence that the holder is authorized to work in the United States.

**Who Applies:** Every person in the household who intends to seek employment in the U.S. should apply for an EAD. Even individuals - like minor children - who do not intend to seek employment may want to apply for an EAD to receive a US government-issued ID document, and a social security number.

**Filing Fee:** The application fee is \$410. You may request a fee waiver by submitting Form I-912 (Request for Fee Waiver), along with Form I-765 and all supporting documentation.

### Ensure you have the following for the application:

1. A copy of your Form I-94, Arrival/Departure Record, your passport or other travel document, Form I-765 (signed and dated by the applicant), and Form I-912 (if seeking a fee waiver).
2. A copy of your last Employment Authorization Document (EAD) (if applicable).
3. Two identical passport-style photographs, 2 in. X 2 in.
4. Form G-28 (if you are represented by an attorney or accredited representative).



# FILLING THE FORM

Once you have created your online account with USCIS, you will be asked to begin the form. First, you will be asked if you are an applicant/petitioner or a legal representative. If you are the person serving as a sponsor, then you should select the first option.

## Account Type

**Select an account type:**

**I am an applicant, petitioner, or requestor.**

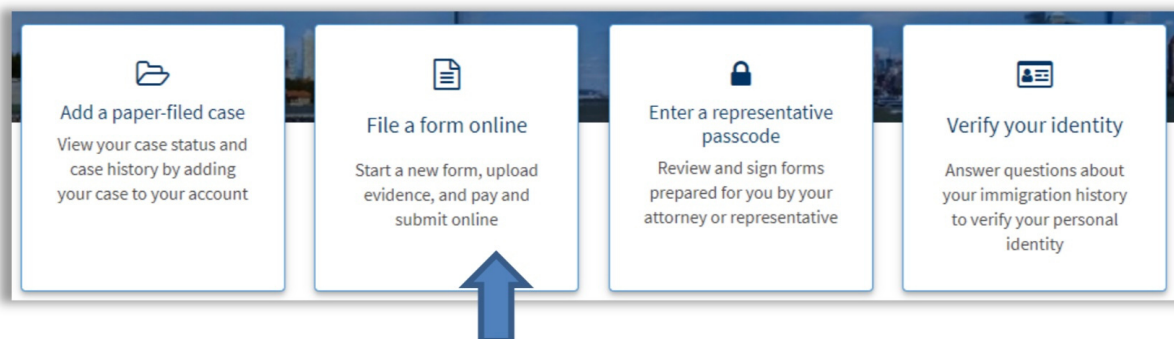
- USCIS only offers certain benefit types for online filing. Please refer to [uscis.gov](https://uscis.gov) for further guidance.
- You may use this account type to file Form I-134 as an individual agreeing to financially support a beneficiary.
- You cannot file an H-1B Registration with this account type.

**I am a Legal Representative.**

- I am an attorney eligible to practice law in the United States.
- I am an accredited representative of a qualified organization that is recognized by the Department of Justice in accordance with 8 CFR part 1292.

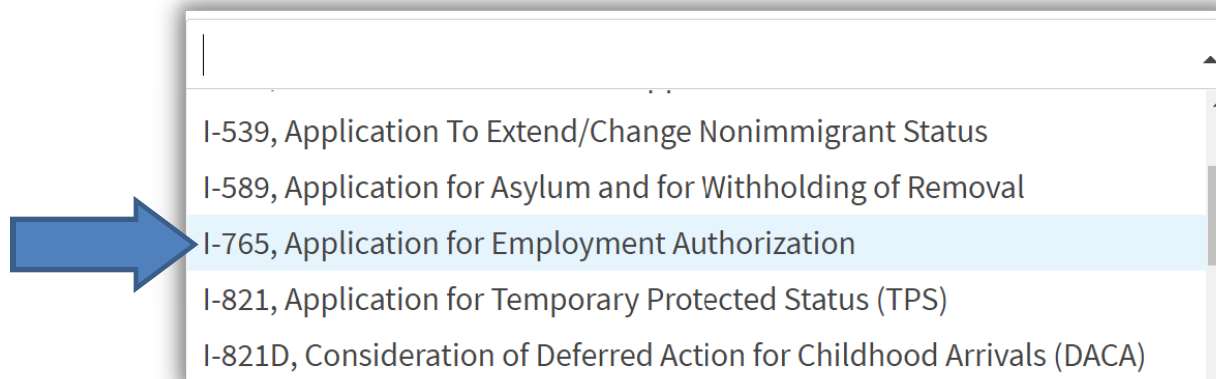
[Submit](#)

You will be taken to a page where you can begin your online form:



# FILLING THE FORM (CONTINUED)

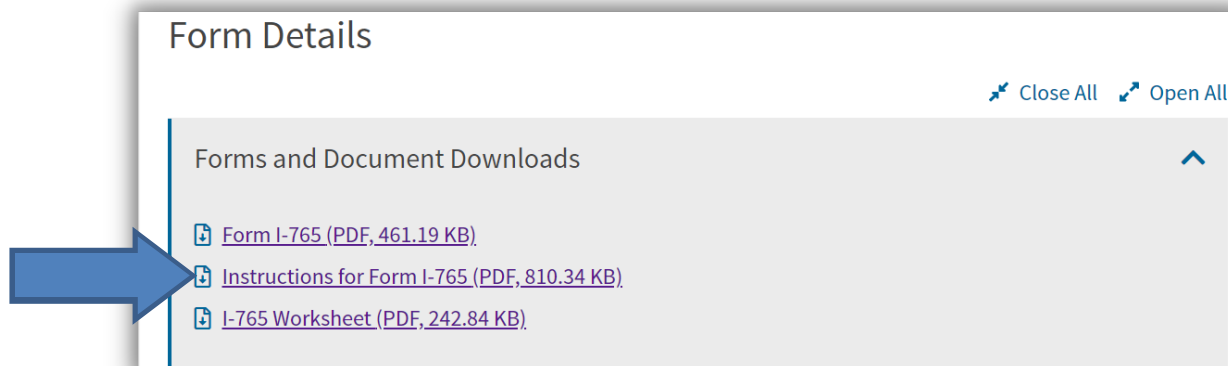
Select I-765 from the dropdown menu:



And then click “Start Form” at the bottom of the page. Follow directions to complete the form. You will be asked to fill out basic demographics.

These questions will also include reason for applying, details around your last arrival to the US, eligibility category, address, and contact information.

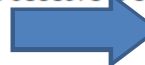
Additional instructions can be found [here](#), towards the end of the page.



# FILLING THE FORM (CONTINUED)

To receive a Social Security card, indicate "Yes" on question 14 & 15.

14. Do you want the SSA to issue you a Social Security card?  
(You must also answer "Yes" to **Item Number 15.**,  
**Consent for Disclosure**, to receive a card.)

  Yes  No

**NOTE:** If you answered "No" to **Item Number 14.**, skip to **Part 2., Item Number 18.a.** If you answered "Yes" to **Item Number 14.**, you must also answer "Yes" to **Item Number 15.**

15. **Consent for Disclosure:** I authorize disclosure of information from this application to the SSA as required for the purpose of assigning me an SSN and issuing me a Social Security card.

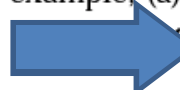
  Yes  No

**NOTE:** If you answered "Yes" to **Item Numbers 14. - 15.**, provide the information requested in **Item Numbers 16.a. - 17.b.**

Humanitarian Parolees are under (c)(11). More details can be found on the USCIS website, [on page 17 #5 of the Instructions for Form I-765 document.](#)

## *Information About Your Eligibility Category*

27. **Eligibility Category.** Refer to the **Who May File Form I-765** section of the Form I-765 Instructions to determine the appropriate eligibility category for this application. Enter the appropriate letter and number for your eligibility category below (for example, (a)(8), (c)(17)(iii)).

  ) (  ) (  )

# FREQUENTLY ASKED QUESTIONS

**Q: Can I apply for a waiver?** Yes, you may request a fee waiver. If seeking a waiver, it cannot be filed online. It must be a hard copy.

Submit Form I-912 (Request for Fee Waiver) with your Form I-765 and all supporting documentation. Provide a detailed explanation of your inability to pay the fees.

**Q: Can I file for my SSN AND EAD at the same time?**

Yes. If USCIS approves your application to work in the U.S. and you completed the section on the application to request an SSN card, then USCIS will send SSA the data needed to issue your SSN card. If you already have an SSN and you requested an SSN card on the I-765 application, you will just be issued a replacement SSN card.

**Q: I don't have my I-94. How do I get it?** You may print your I-94 by visiting <https://i94.cbp.dhs.gov/i94/#/recent-search>.

You will need to enter your passport information on this site in order to get your I-94.

**Q: Why was my application denied?** If USCIS denies the application, it will explain in the denial notice. Typically, if there is a document missing or an error on the form, you, the applicant, can correct the issue and file again. But, you will need to either pay the filing fee again or seek a fee waiver.

**Q: When will I receive my work authorization?** The estimated time for this application may vary. Refer to <https://egov.uscis.gov/processing-times> for updates on processing time.

**Q: I filed the I-765, now what?** Once USCIS has received and begun processing your application, they will issue a receipt notice on Form I-797C. If you do not receive a receipt notice within 6 weeks of filing, you may want to call the USCIS Customer Service Hotline, or refile your application.

**Where is my A-number or alien registration number?** If you are with Uniting Ukraine, it will be printed on your Travel Authorization.

**Sources & Other Resources:** [Boundless](#), [Catholic Legal Immigration Network, Inc.](#), [International Rescue Committee](#), [HIAS](#), [Nova Ukraine](#), [United States Citizenship and Immigration \[1, 2, 3, 4\]](#) and [Welcome.US](#).

